



THURGARTON PARISH COUNCIL

Chair : Toni Smith

Clerk : Annie Duquemin
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THURGARTON PARISH COUNCIL

Minutes of meeting Wednesday 08 April 2015 7.30pm

THOSE PRESENT/APOLOGIES

Chair	Toni Smith	TS
Cllr	David Waine	DW
Cllr	Charles Day	CD
Cllr	Ian Edwards	IE
Cllr	Ellis Morgan	EM
Cllr	Tina Tsoukatos	TT
Cllr	Roger Blaney	RB
Cllr	Roger Jackson	RJ
Clerk	Annie Duquemin	Clerk

Apologies : Roger Aston (other engagement)
2 members of the public were present

ACTION

1.0 MINUTES FROM LAST MEETING

It was pointed out that DW had not been included on the list of Councillors present.
The minutes were then unanimously approved and signed by TS.

2.0 MATTERS ARISING

2.1 Corner Croft parking and beech hedge

Hedge : RJ has discussed the hedge with NCC who have agreed to talk to N&S Homes (N&SH) and get it cut. RJ will remind NCC

RJ

Parking : N&SH have produced a scheme showing off street parking on Bleasby Rd but CD understands from NCC that it will not go ahead as shown due to the position of the bus stop. Clerk to query with NCC and N&SH.

There is a car parking on the verge behind the phone box on the A612. Clerk to report this to N&SH as well; it is thought it belongs to a resident of CC.

Clerk

2.2 Faulty speed sign adj Milones house

RJ has reported this. Ref no 1509965.

The meeting was closed and opened to the public at 7.35pm

3.0 QUESTIONS/STATEMENTS FROM THE PUBLIC

Roger Jackson items

3.1 Interactive sign Bleasby Rd

Resident commented that she had stopped the new sign being erected as it was not the correct size. A smaller one will be put up

3.2 Speeding buffer zones

CD reported that he had been involved in an accident on the A612 level with the turn off to the industrial area opposite The Park. 2 other incidents have occurred there in the past : one involved the Post Office van. RJ will report back to NCC and EM suggested the PC should write a formal letter to NCC.

CD/TS

Roger Blaney items

3.3 Roewood Lodge planning application ref 15/00438/FUL

(The Clerk declared an interest as she is a consultant to the architects)

2 residents attended the meeting with queries on the application as follows :

	height in comparison to adjacent properties, the need for trees to be felled although this was not stated in the Design and Access (D&A) statement (a maple has already been taken down), the position of the new garage makes it dangerous for cars to leave the site. Residents also queried what might happen in the future to the existing bungalow but RB said this was not determinable at this stage. RB commented that Thurgarton is now considered a more sustainable village due to the good bus connection with Southwell and infill development is favoured instead of development at the village edges. TS has asked NSDC for an extension of time for comments as the application was only received on 31 March. The PC have been given till 20 May. Individuals can also apply for extra time : contact James Mount at NSDC.	ALL
3.4	<u>Broadband</u> RB reported that there has been no agreement between NCC and BT as to the extent of the roll out of Faster Broadband. RB recommended the PC continue pressure on Robert Jenrick and others.	CD
3.5	<u>Thanks</u> RB commented that this is his last meeting with Thurgarton PC. He thanked the PC for their work and TS thanked him for his good service over 25 years. The meeting was closed to the public at 7.50pm.	
4.0	PLANNING	
4.1	<u>Application ref 15/00438/FUL : Roewood Lodge</u> Following on from the discussion with the residents who attended to comment on this, the PC summarised the issues which give cause for concern : <ul style="list-style-type: none"> • Position of garage dangerous and close to adj properties each side • Massing : this is a large property, not as favoured by residents in the recent village survey • The D&A statement does not refer favourably to the design of other properties on Bleasby Rd • A tree has been taken down, apparently without permission and there will be others which need to be felled to make way for the garage • There is a window shown on one drawing which doesn't appear on another facing west therefore the drawings do not match up 	TS
4.2	TS will make comment to NSDC accordingly by 20 May 2015 <u>Change of use to Lake by the station : NCSC and Scouts (no ref)</u> TS has requested extension until 20 May as not received until 31 March. TS recommends meeting with Hoveringham PC	TS
4.3	<u>Application ref 15/000468/FUL : Meadowside</u> Vote : 5 in favour, 1 abstain Absent Councillor has queried whether trading is taking place. PC will make comment to NSDC	TS
5.0	PLAN FOR THE AGM	
5.1	TS commented that there has been good attendance at the AGM for the past few years. Suggestion for this AGM : outgoing Councillors to report back on their previous 4 years work and new Councillors to explain how they will take on their new role. All will attend except TT. Attendees will then be encouraged to give their thoughts on how the identified village issues could be taken forward in the formation of The Neighbourhood Plan : development, speeding, village hall ownership, flooding and car parking. We also hope to recruit some helpers	
6.0	STRATEGY ROLES	
6.1	<u>TS : chair's report</u>	
6.1.1	Clerk to arrange a strategy meeting to include new Councillors before the AGM. All agreed that regular strategy meetings to discuss issues are beneficial although decisions cannot be made at them and strategy meetings are always summarized at the next PC meeting.	Clerk
6.1.2	TS will review and update the register of interests, code of conduct and PC standing orders after the new Councillors are in place.	TS
6.1.3	TS thanked Mike West for his help litter picking on Bleasby Rd. As well as lots of litter, he found bottles of urine thrown in the ditch where lorries park up. TS has told Janet Lee and Hansons both of whom have agreed to tell their drivers. A1 Mobile to be contacted as well.	Clerk
6.2	<u>CD : Highways.</u>	
6.2.1	CD has reminded Matt D about high level footpath on Priory Rd : c/f	
6.2.2	CD has had no response from Lisa for the faulty timer or electricity used on the war memorial/Christmas lights : c/f	CD

6.2.3	CD has submitted request for 40 mph buffer zones	
6.2.4	See 3.4 before : no decision yet from NCC/BT	
6.3	<u>TT : Emergency</u>	
6.3.1	Welcome Pack ongoing	Clerk/TT
6.3.2	Flood warden workshop 11 March cancelled	
6.3.3	Road closure training : 11 volunteers have received some training to close Main St and Beck St in the event of a flood. Further training in April will allow the scheme to go live. Equipment has been received from NCC; some is stored in the shed compound, the rest is kindly being stored by Chris Smith and Mike West.	
6.3.4	TT thanked all volunteers who have ben involved in the formation of the Emergency Plan : 28 people in total.	
6.3.5	Defibrillator. TT reported that 29 people have signed up for CPR/Defibrillator training, date TBC. TT there fore requested that the PC formally approve the purchase of the defibrillator which will cost £1180 + VAT. (Quote received from Physio Control UK 16-01-15) Unanimous approval. TS thanked TT for all her work .	
6.3.6	The IDB funded the collection of LIDAR data using an airplane; this is necessary to input ground level information in order to complete the computer modeling of a variety of proposed flood management options	
6.4	<u>IE : Odd jobs</u> Nothing to report	
6.5	<u>DW : Communications and crime</u>	
6.5.1	<u>Communication</u> : It was agreed that the Clerk will send out any information relating to the election (or otherwise) via the e mail service and on the noticeboards. DW will look after communications until a new Councillor takes over this role	Clerk
6.5.2	<u>Crime</u> : nothing to report from the Safer Neighbourhood Group Meeting	
6.5.3	<u>Industrial Relations</u> EM will attend the Tarmac Liaison Meeting as DW is unable to attend.	EM
6.6	<u>EM : Maintenance</u>	
6.6.1	Clerk to has quote from Mark for the triangle on Bleasby spray and strim £50. Unanimous approval to go ahead. Clerk to tell him	Clerk
6.6.2	EM will do last walkabout before he leaves with the Clerk. Other Councillors can attend. Clerk to arrange meeting.	Clerk
6.6.3	EM suggested more primrose planting on the banks. All agreed. Clerk to agenda for September.	Clerk
6.6.4	Clerk to show EM and IE proposed footpath sign position as NCC e mail	Clerk
6.7	<u>RA : Community assets</u>	
6.7.1	RA was absent and had not submitted a report. The following is an update where the information is known : <ul style="list-style-type: none"> • St Pancras clock : CD will follow up • Sheep dip : TS has spoken to Cresseys and they are happy to go ahead. They have confirmed they intend to renovate and will not sell. • War memorial : Clerk has been told this land is owned by the village. It therefore needs to be registered and added to the assets register. 	CD Clerk/RA
6.8	• Methodist church : RA c/f	RA
6.8.1	<u>Clerk : various points</u> <u>Knotweed</u>	
6.8.2	Clerk to recheck in the spring and then report to the owner if relevant : c/f <u>Neighbourhood Plan (NP)</u> Clerk reported that NSDC will charge approx. £200 for printing and postage of the Housing Survey on top of £500 for doing the survey. Unanimous approval to go ahead. All agreed the survey should be posted out and returned back to the hall postbox. Clerk to tell NSDC and to put notice out on e mail/noticeboards when the election e mail is sent round so people have warning	Clerk
7.0	<u>CORRESPONDENCE</u>	
7.1	CPRE renewal. Unanimous approval to rejoin : cost £35	
7.2	New sign to be erected by Hansons warning of queuing lorries near the station. Clerk to write to Hansons.	Clerk
7.3	Adopt a Kiosk. Clerk to review document and advise what PC need do if we want to go ahead	Clerk
7.4	Audit of accounts. Clerk reported that there will no external audit of accounts this year onwards as the PC turnover is less than £20K.	
7.5	Course for new Councillors to be held at Thurgarton village hall. PC has booked 2 places. Unanimous approval £50.	

7.6 Best Kept Village (BKV). PC will enter. Suggest Neil Harris could be asked to take this on if he is made a new Councillor

8.0 **FINANCE**

8.1 Incorrect precept figure

Clerk explained that she had made an error by using the wrong multiplier. Clerk has apologised in TP.

TS said that she has heard no complaints and has been told that the village is looking good as the PC is spending more money on maintenance.

CD suggested that spending on projects could be brought forward.

8.2 Balance of accounts

Current : £6159.66, reserve : £1188.55

8.3 Cheques to sign

- Clerk expenses £19.72 and £4.00
- NALC for new Councillors course £50

8.4 Nat West signatures

Clerk explained that Nat West still have not got the signatories correct. New forms will be filled in once new Councilors are in place.

Clerk

9.0 **MINOR SPENDS**

9.1 None

10.0 **AOB**

10.1 Thanks

TS said that it had been a pleasure to work with all the Councillors and thanked those who are leaving for all their hard work. DW replied that he had enjoyed working alongside others on the PC and in particular thanked IE for his 18 year term as a Parish Councillor.

11.0 **DATES OF NEXT MEETINGS**

Wed 20 May AGM 2015 6.15pm at the village hall. New councillors will be in place. A short PC meeting will be held before the AGM which will start at 7.30pm. The public will be asked to come at 7pm

The meeting closed at 9.40pm