



# THURGARTON PARISH COUNCIL

Chair : Tina Tsoukatos

Clerk: Sue Carne  
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## THURGARTON PARISH COUNCIL

Draft minutes of meeting Tuesday 1<sup>st</sup> March 2016 7.30pm at the Methodist Church.

### THOSE PRESENT/APOLOGIES

Cllr	Tina Tsoukatos	TT
Cllr	Roger Aston	RA
Cllr	Charles Day	CD
Cllr	Cyril Kirk	CK
Cllr	Pam Kirk	PK
Cllr	Andrew Parker	AP
Cllr	Roger Jackson	RJ
Clerk	Sue Carne	Clerk
	10 members of the public	

### ACTION

1.0 **APOLOGIES FOR ABSENCE** : None

2.0 **DECLARATION OF INTERESTS**: None

3.0 **ELECTION OF VICE CHAIRMAN**

TT proposed CD as Vice Chair. This was seconded by AP and agreed unanimously.

4.0 **COUNCILLORS**

4.1 Co-option of Councillor -TT proposed Cyril Kirk and this was agreed unanimously. CK signed the 'Declaration of Acceptance of Office Form' and joined the meeting.

4.2 Resignation of Councillor and declaration of casual vacancy - T Smith had resigned as Councillor.TT declared that there was a vacancy and this was agreed unanimously. Clerk

5.0 **MINUTES FROM LAST MEETING**

The minutes of the meetings held on 12<sup>th</sup> January 2016 were proposed as a true record by CD, seconded by AP and agreed unanimously. These were signed by TT.

6.0 **POLICIES**

6.1 Code of conduct review

6.2 Hospitality Policy

The Hospitality Policy would be incorporated into the Code of Conduct. Clerk

7.0 **QUESTIONS/STATEMENTS FROM THE PUBLIC**

Standing orders were suspended.

RJ explained that there would be a 4% rise in the County Council portion of Council Tax, to include 2% for Social Care. District Council's increase would be 1.9%. Work on 'Devolution' had come to a standstill. It would not be known for a few months if the Parish Council's application for funding for entrances had been successful.

TT reported that a cost-benefit analysis had meant that major flood prevention work was not viable in the village. Diverting water from Beck St onto a field was now being considered.

A resident had written to the Council several years ago with regard to the need to dredge the river, particularly where dykes flow into the river. RJ said that the desilting of dykes was a priority, but he didn't know about the river. TT would bring up with the IDB. TT

David Evans from Fern Homes, the developer of the Coach and Horses site said that he had approached NSDC to make a minor amendment to the corner unit. This would involve the reduction of the ground floor level by approximately 1ft to increase the height of the usable space on the first floor. The external appearance would not change. It was likely that the Conservation Department would contact the Parish Council. There was concern about the potential for flooding on the site. David Evans offered to show Councillors the issues and some would attend. TT

RJ reported that the application for the Railway Lake had been approved with conditions. Clerk to obtain the final agreed conditions from NSDC and these would be circulated by Village E mail. Clerk

CD would like to see the plan with dates for the village broadband. He was concerned that two

technologies would be needed in Thurgarton. RJ would follow up. RJ

The meeting was reconvened at 8.00

<b>8.0</b>	<b>ANNUAL PARISH MEETING – PLANNING AND SPEAKERS</b>	
	Speakers to be Managers from the Children’s Home and RJ would be invited to talk about Unitary Authorities.	Clerk
<b>9.0</b>	<b>STRATEGY MEETING</b>	
<b>9.1</b>	A Strategy meeting would be held in April. Matters such as APM, budget review and emergency planning would be considered and brought back to the next Parish Council Meeting.	Clerk
<b>10.0</b>	<b>PLANNING</b>	
<b>10.1</b>	<b>16/00085/FUL</b> Erection of an agricultural Barn, Far Barn, Priory Rd, Thurgarton. ‘Approval’ was proposed by TT, seconded by CD and agreed unanimously.	Clerk
<b>10.2</b>	<b>16/00143FUL</b> Application for single storey rear extension, construction of porch and extension to garage. Deben Cottage, Bleasby Rd, Thurgarton. TT proposed ‘Approval’ and this was seconded by PK and agreed unanimously. A comment would be added ‘On the proposed roof a 15 degree pitch is given. What load factors are given? Snow load? Will composite tiles be required or a natural tile? How will this look?’	Clerk
<b>10.3</b>	<b>16/00228/FUL</b> Application for installation of chimney at rear lounge annex roof to support wood burning stove flue. 8 The Stable Yard, Priory Rd, Thurgarton. TT proposed ‘Accept the application’ and this was seconded by PK and agreed unanimously.	Clerk
<b>10.4</b>	<b>15/01537/FULM</b> Change of use of Railway Lake to watersport and scouting use, incorporating installation of porta cabin for changing/training room and installation of cess pit. Approved with conditions. A Liaison Officer was required to attend four meetings per year with the Scouts. RA agreed to take on this role and would inform the Scouts. The Scouts could be invited to APM. T Smith had put a lot of time into this application and securing conditions and concessions and now the Parish Council should see that these are adhered to.	RA
<b>10.5</b>	<u>Street naming and numbering</u> - for proposed residential development at Coach and Horses Public House, Nottingham Rd, Thurgarton. The developer was happy with ‘Old Forge Close’ and this has been put forward to NSDC.	
<b>10.6</b>	<u>Troughs Roewood Lodge</u> – The owner would consider their future once planning permission was granted. Keep on agenda.	Clerk
<b>10.7</b>	<u>Nottinghamshire County Council Submission Draft Nottinghamshire Minerals Local Plan – meeting 23<sup>rd</sup> March at Kelham Hall.</u> Traffic problems in Newark was of concern.	
<b>10.8</b>	<u>Online petition</u> - calling on the Government to give Parish and Town Councils the right to appeal planning decisions to the Planning Inspectorate –This was for individuals.	
<b>10.9</b>	<u>Decision notices</u> – These were reviewed.	
<b>10.10</b>	<u>Tree work decisions</u> - None.	
<b>11.0</b>	<b>STRATEGY ROLES</b>	
<b>11.1</b>	<b><u>TT : Emergency Measures</u></b>	
	<u>Corner Croft – Priority for local residents</u> - RA reported that NSDC had checked the deeds and that there was no mention of priority for local residents.	
	<u>Emergency Planning</u> –	
	Beck Monitor – have tried several times to contact manufacturer to set up text alarming method for Beck St households, no contact back as yet.	TT
	Flood Management Solution – IDB still working with consultants to plan how best to channel flood water off Beck St to protect properties.	
	<u>Large puddle</u> – Nothing further.	
	<u>Neighborhood Plan</u> – Minutes of the meeting of 25/2/16 were signed. Kate Sassi stepped down from Steering Group and Natalie Robinson had joined. As a result of published articles, 2 new households asked to complete previous surveys. Contact had been made with other stake holders. The grant application form was to be sent in by 7 <sup>th</sup> March 2016. The Planning Officer will attend the next meeting and a drop-in event is planned for May.	
	<u>Village Hall</u> – PK and TT had met with TCA. They worked through the report from the solicitor. They started from the point of view that there was a willingness and desire to ensure the longevity of the VH, and that there was probably both a short term and long term solutions to be found. It was agreed that it was inappropriate that individuals should have the burden of any liabilities from the VH and it was agreed to investigate how the PC could take on this asset for the benefit of the village.	
	The following actions were agreed:	
	1. TCA to attend PC meetings going forward and PK to attend relevant TCA meetings.	
	2. TCA to check with the Charity Commission on options going forward and to explore advantages of remaining with or leaving CC.	
	3. TCA to produce a budget for 2016 showing forecasted income and expenditure.	
	4. TCA to perform a building survey. Annie Duquemin is qualified and has agreed to do this work free of charge. This will be done in conjunction with a local building company who can provide costings for the necessary work. This will provide a good idea of the general state of disrepair of	

the building and what expenditure for repair and maintenance is likely over the coming years.  
 5. To discuss the long term solutions for the VH with Trinity (& Savills) at Cambridge to discuss a variety of village matters – long term VH (to see how feasible it is to rebuild the VH for example), NP and flood matters. To be discussed further at the next PC meeting.  
 6. IF TCA become a working group of the PC then we should share noticeboards.

- 11.2** **CD : Highways and Broadband**  
Update on 40mph buffer zone and gateways– Nothing further to report  
Corner Croft Parking – Both the TCA and Red Lion had offered parking for Corner Croft residents. Clerk and CD to write to all Corner Croft Residents that on road parking would be limited to two places. CD & Clerk  
Pot hole repairs – Will be inspected and repaired.
- 11.3** **RA : Village assets**  
Adopt a kiosk – RA proposed that ‘The telephone kiosk be purchased at a cost of £1.00’ and this was seconded by TT and agreed unanimously. Clerk  
Network Rail car park proposal – RA had contacted Trinity and was awaiting a response. RA  
Newark & Sherwood Open Space Provision and Needs Assessment – RA had completed and returned.
- 11.4** **TS : Village Hall**  
 TT had reported on this. AP proposed that the Parish Council should ‘Continue to progress the investigation in terms of what they should do.’ This was seconded by CD and agreed unanimously.
- 11.5** **AP: Neighbourhood Plan**  
 TT had reported on this.
- 11.6** **Vacancy : Environment**  
 CK was asked if he would take this on. To discuss further at the strategy meeting. TT and CK
- 12.0** **WILD FLOWER/ BULB PLANTING**  
 Two residents had responded to the request for volunteers. They should be planted when the daffodils had died back and the banks cut in October. TT will present ideas at the next meeting. TT  
 CK and PK would consider taking this on. It may be necessary to contact the contractor to request that he cuts the bank. CK and PK
- 13.0** **COUNCILLOR’S E MAIL**  
 AP to report at next meeting. AP
- 14.0** **WEBSITE**
- 14.1** Transparency Code and financial information
- 14.2** Transparency fund – grants for computer equipment and training to meet the requirements of the transparency code for smaller authorities  
 Clerk to make a list of what needs to go on the website with dates for consideration at the strategy meeting. Clerk  
 Clerk and Cllrs
- 15.0** **CORRESPONDENCE**
- 15.1** Nottinghamshire County Council spending proposals 2016/17 – 2018/19 – Consultation – Now Closed.
- 15.2** Outlaw Triathlon – RA had attended. Many objections were received. There would be no road closures in the Thurgarton area. Clerk
- 15.3** Level crossing closure Sunday 8<sup>th</sup> May – Clerk to establish which one and e mail the village.
- 15.4** Queen’s 90<sup>th</sup> Birthday celebrations – Celebrating the event was discussed. Lighting a Beacon was considered. TT to pass to TCA. TT
- 16.0** **FINANCE**
- 16.1** Bank account – Old signatories had removed and new ones added along with new contact details. Bank statements have been received.
- 16.2** Election costs – The Parish Council were only liable for payment of their election costs.
- 16.3** Review of Council accounting records – Internal Audit Report – On the advise of RA bank statements would be available for viewing at each meeting. RA reported that two payments had been made which had not been approved. Internal audit report from 2015-16 to be presented at next meeting. TT to make enquiries re internal auditor for this year. Agenda item for next meeting. Clerk  
 TT & Clerk
- 16.4** To approve expenditure and sign cheques -
- BT £1.00 for purchase of kiosk
  - NALC subscription £93.70
  - S Carne expenses £8.98
  - Hire of Methodist Church £128
- Proposed CD, seconded TT and agreed unanimously
- 16.5** CIL money – CIL money of £851 had already been received and banked. TT proposed that ‘The £851 CIL money be put towards the village entrances.’ This was seconded by PK and agreed unanimously.

- 16.6 Local Government Finance settlement 16-17 implications – Parish Councils were exempt from the cap of 2% for this financial year, which applied to larger authorities.
- 16.7 Budget 2016-17 – The budget would be reviewed at the strategy meeting. Cllrs
- 16.8 Budget monitoring – Need to develop a standard form Cllrs
- 17.0 **MINOR SPENDS**  
TT £30 for loudhalers.
- 18.0 **AOB**  
Road to hill Farm and Children’s Home – The speed of traffic and dog mess were issues raised. TT to send out e mail via village e mail service. TT
- 19.0 **PARISH COUNCIL NEWS UDATE/CONTENTS**  
The draft minutes would be circulated to the village. The Parish Council should be a permanent agenda item in Thurgarton People with 2/3 articles per edition. Clerk
- 20.0 **DATES FOR THE YEAR**  
19<sup>th</sup> April, 10<sup>th</sup> May, 5<sup>th</sup> July, 6<sup>th</sup> September, 18<sup>th</sup> October, 6<sup>th</sup> December 2016, all commencing at 7.30pm.  
The meeting closed at 9.38pm