



# THURGARTON PARISH COUNCIL

Chair: Tina Tsoukatos

Clerk: Sue Carne  
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## THURGARTON PARISH COUNCIL

Draft minutes of meeting Tuesday 19<sup>th</sup> April 2016 7.30pm at the Methodist Church.

### THOSE PRESENT/APOLOGIES

Cllr	Tina Tsoukatos	TT
Cllr	Roger Aston	RA
Cllr	Charles Day	CD
Cllr	Cyril Kirk	CK
Cllr	Pam Kirk	PK
Clerk	Sue Carne	Clerk
	15 members of the public	

### ACTION

1.0 **APOLOGIES FOR ABSENCE** : A Parker

2.0 **DECLARATION OF INTERESTS**: CD In 10.3 planning application for Roewood Lodge

3.0 **RESOLUTION TO EXCLUDE PUBLIC AND PRESS** from confidential item 20 - Deferred

### 4.0 COUNCILLORS

4.1 Co-option of Councillor – No applications had been received. Notices had been posted. Agenda item for next meeting.

Clerk

### 5.0 MINUTES FROM MEETINGS

RA confirmed that a small grant of £150 may be available from the County Council. TT to follow up with RJ.

The minutes of the meetings held on 1<sup>st</sup> March 2016 and 23<sup>rd</sup> March 2016 were proposed as a true record by CD, seconded by CK and agreed unanimously. These were signed by TT.

TT

### 7.0 POLICIES

7.1 Code of Conduct and Hospitality Policy – Review

A new Code of Contact incorporating the previous Hospitality Policy had been drawn up. TT proposed 'Accept for all members' and this was seconded by CD and agreed unanimously.

### 8.0 ANNUAL PARISH MEETING – PLANNING AND SPEAKERS

Agreed to invite speakers, Julie Wallhead from the Children's Home and a contact from the Scouts/Railway Lake Liaison. The Annual Parish Council meeting would commence at 6.30pm and the Annual Parish Meeting at 7.30pm.

Clerk

### 9.0 STRATEGY MEETING

9.1 Future meeting - To be held 4<sup>th</sup> May at 10am.

### 6.0 QUESTIONS/STATEMENTS FROM THE PUBLIC

Standing orders were suspended.

A resident from Corner Croft asked the Council to request the re-siting of the bus stop. CD reported that Highways were putting in markings this year. CD would ask. The issues of parking had got worse since the development at the pub site had reduced parking in the vicinity. Residents from Corner Croft felt the car park at the Red Lion was on a hill and too steep for them and the Village Hall car park too far away. TT felt that the on road parking was a Health and Safety problem for residents and passing cars.

CD

A resident expressed concern about proposals for extra housing in the village and felt that too many properties were being built.

The developer of White Lodge explained that it was currently a large two bed roomed bungalow with a large garden which had struggled to sell. The proposal was for 4 x 2 bed roomed bungalows. The proposal was based on the village housing needs survey which demonstrates that there are enough large houses and that there is a need for small properties, especially two bed roomed bungalows. The new properties would be no higher than White Lodge. The visibility at the junction with Bleasby Road would be improved. There would be sub storage of rainwater. Three e-mails/letters objecting to the application had been received from residents. Objections included; overdevelopment of the site; the site becoming too congested; access on the crown of a blind bend; would create further car parking problems; would set a precedent when other large properties were sold; poor visibility on the bend and that the development would change the

character of the village.  
Standing Orders were reconvened.

- 10.0 PLANNING**
- 10.1** 16/00398/FUL Demolition of existing dwelling and erect four small two bedroom bungalows, including new vehicular access. White Lodge, Bleasby Rd, Thurgarton.  
PK proposed 'Approve the application'. This was seconded by CK. Voting was 2 for and 3 against. The grounds for turning down the application were:  
- over development  
- potential parking problems  
- vehicular access on crown of dangerous bend  
- 4 mature trees may be removed  
- development too close to neighbour's fence line on each side  
- overall it was felt that this site could not accommodate 4 properties  
Clerk
- 10.2** 16/00529/FUL Proposed residential redevelopment. Priory Farm, Nottingham Rd, Thurgarton, Notts.  
Standing orders were suspended.  
The developer explained that the farm house would be refurbished, a large agricultural building removed, and old farm buildings would be converted to residential use (6 properties in total). There would be private driveway arrangements and sub storage for rainwater. No decision had been made about the future of the St Pancras Clock. It was established that trees in the middle of the site would be taken down. CD had visited the site.  
Standing orders were reconvened.  
CD proposed 'Approval' and this was seconded by TT. A TPO would be requested on the trees at the perimeter of the site.  
Clerk
- 10.3** 15/02291/FUL Construction of new two storey dwelling and garage (resubmission of 15/00438/FUL) Roewood Lodge, Bleasby Rd, Thurgarton, Notts.  
TT proposed 'Approval' and this was seconded by CK and agreed unanimously. CD had declared an interest and did not vote.  
Clerk
- 10.4** Troughs, Roewood Lodge - Deferred RA
- 10.5** Decision notices – These were reviewed
- 10.6** Decisions on applications for tree works – These were reviewed.
- 10.7** Planning Review Consultation Event 4<sup>th</sup> May 2016 - RA would attend.
- 11.0 STRATEGY ROLES**
- 11.1** **TT : Emergency Measures**  
Emergency Planning –  
Beck Monitor – SMS service now working in test mode for myself and one other, now investigating adding all of Beck St households and what the costs would be.  
Flood Management Solution – IDB were taking further levels information from Beck St in April, this to be utilized in computer modelling of flood management solutions. TT  
Large puddle – Nothing further to report.  
Neighborhood Plan – Steering Group still meeting frequently and progressing with the NP. Last meeting was 12<sup>th</sup> April, next is 26<sup>th</sup> April when Richard Exton, Planning Officer from NSDC will attend to assist. Contact has been made with Minster School and we are working towards a NP workshop with the Thurgarton pupils. First draft NP to be tested with Parishioners at drop-in event in May 2016. Grant for over £2,000 successfully applied for. Once approved will be law for 10 years.
- 11.2** **CD : Highways and Broadband**  
Broadband – No further development.  
Update on 40mph buffer zone and gateways– The grant application for gateways had been successful. CD to investigate further. CD  
Corner Croft Parking – Ongoing. CD  
Pot hole repairs – Continuing and more repairs are needed. CD  
Railway sleepers – Not pretty. When turning right, one looks to the left and CD confirmed that they do obstruct the view. An e-mail had been received from resident regarding this issue – TT to reply and she would also take up with the developer. TT  
TT
- 11.3** **RA : Village assets**  
Adopt a kiosk – The kiosk was now owned by the Parish Council. It was agreed to add the kiosk to the insurance policy as an insured item. It was pointed out that the Asset register was not accurate as the War Memorial was not insured and this would be removed from the asset register. The Clerk explained that over £10k of specific cover was insured under the policy. CD proposed 'An increase of funding of up to £100 for Insurance cover' and this was agreed unanimously. Clerk  
Station car park proposal –Could the Scouts car park be used for residents parking at the station?  
RA to investigate. RA

- 11.4 **PK : Village Hall**  
A structural survey would be carried out at the end of May and it was reported that the budget was in hand.
- 11.5 **AP: Neighbourhood Plan**  
TT had reported on this. The minutes were signed by TT as a true record.
- 11.6 **CK : Environment**  
Walkabout list – TT and CK had produced an updated walkabout list. Clerk to supply CK with a list of contractors. CK volunteered to do some of the spraying and pruning himself. TT said it was necessary to ensure that CC did as they should and to seek help with other things that need doing from village volunteers. Clerk  
Boards dumped on station Rd were blocking the outlet – TT would follow up. CK  
TT  
Wildflower planting – TT to pass material to CK. CK+TT
- 12.0 **ADMINISTRATION**
- 12.1 Councillor's email – Deferred
- 12.2 Draft minutes – Clerk had asked for these to be put on the website. It was agreed not to circulate them to the village as this caused confusion. CD said that a watermark could be put on the draft. Clerk
- 12.3 Stationery and logo – Councillors were happy with the logo. CD would produce a draft letterhead. CD
- 12.4 Electronic Signatures – For those Councillors who had not yet done one. CD
- 13.0 **WEBSITE**
- 13.1 Transparency code and financial information - The clerk outlined the requirements which would mean publishing draft minutes and more account information on the website. It was agreed not to put on supporting information. CD proposed that the Council purchase some second hand office equipment.
- 13.2 Transparency Fund – Grants for computer equipment and training to meet the requirements of the Transparency Code for smaller authorities. It was proposed by CD that 'The Parish Council should apply for funding to purchase a Dell Latitude PC E6420 at a cost of £220, a Canon Lide 220 at a cost of £110 and an HP Office Pro 8100 Wireless Inkjet Printer at a cost of £120' and this was agreed unanimously. Clerk
- 14.0 **CORRESPONDENCE**
- 14.1 Thurgarton level crossing Station Rd – Closure noted 8<sup>th</sup> May 7.00-14.00
- 14.2 Thurgarton Level crossing Order 2016 – RA to appraise and report back RA
- 15.0 **FINANCE**
- 15.1 To approve expenditure and sign cheques:  
NSDC dog bin empty £109.20 for the year  
C Day Christmas Tree lights £40.00  
M Tsoukatos tarpaulin £11.99  
M Tsoukatos Loudhailer £38.22  
PK proposed 'Acceptance' and this was seconded by CK and agreed unanimously (except for payment of own cheques) Clerk
- 15.2 Accounts 2014-15 – Circulated for information
- 15.3 Accounts and audit 2015-16 – Accounts completed and have been circulated to Councillors Awaiting audit.
- 15.4 Tax reclaim - £508.88 received 2013-2015
- 15.5 Appointment of Internal Auditor – Andrew Blythe was proposed as the Internal Auditor by RA. This was seconded by CD and agreed unanimously.
- 15.6 Budget 2016-17 – Review at Strategy meeting
- 15.7 Budget monitoring – Need for a standard form noted
- 16.0 **MINOR SPENDS** - None
- 17.0 **AOB**  
Coneygre Farm Planning Application - was not received from the County Council in January. It was to extend the life of the facility for a further 5 years and to increase the height of the stock pile. Regularising what they were already doing. The Parish Council can present at the Committee if they so wish. The Parish Council had no objections. TT to report back to CC. TT  
RA reported that boards were blocking a drain on Station Rd. TT to advise Farmer Clarke and ask TT to remove.
- 18.0 **PARISH COUNCIL NEWS UPDATE COMMENTS**  
Nothing to report.
- 19.0 **NEXT MEETING:** 10<sup>th</sup> May 2016 APM and APCM
- 20.0 **CONFIDENTIAL ITEM** – Deferred.

The meeting closed at 9.58pm

