

THURGARTON PARISH COUNCIL MINUTES

Thursday 28th March 2019 at 7.30pm

Present: Councillors; Tina Tsoukatos (Chair), Roger Aston, Katie Chan, David Lewis (Vice), Denise Bryant, Roger Foster and Natalie Robinson

Officer: Lisa-Jayne Campbell

In Attendance: 3 members of public present and Cllr. Roger Jackson

Agenda item/ minute item/year	DISCUSSION AND DECISIONS	ACTION
01/037/19	Apologies for absence: All present	
02/038/19	Declarations of interest: There were no declarations of interest.	
03/039/19	Minutes of the previous meeting: The minutes of the meeting held on 28 th February 2019 were agreed as a true record and signed by the chair.	
04/040/19	Report from District and County Council member: All County and District Council budgets have been signed off. NSDC have invested in a property development company with a view to building more social housing and local services as well as investing in regeneration projects. Notts County Council has budgeted for Community Funds to fund future parish and community projects. The Safer, Greener initiative continues to show positive results with over 50 enforcement notices issued to date this year. VIA is now fully owned and managed by Notts CC.	Cllr. Roger Jackson
05/041/19	Items from the Public: The PC was asked to investigate getting the white lines on the roads re-painted as they were very faint and barely visible and several large pot holes were reported - Cllr's Jackson and Foster both agreed to report the concerns.	Cllr. Foster Cllr. Jackson
06/042/19	Correspondence: a. Grit Bin: The PC requested a grit bin at the entrance to the Village Hall, however, VIA responded that Bleasby Road is already a main gritting route and therefore does not meet the criteria for a grit bin. b. Insurance: The PC received a renewal notice for the insurance and all Councillors were asked to review the paperwork received for discussion and decision at the next meeting. The Clerk to forward Insurance correspondence to all Cllrs. c. Network Rail: Cllr. Aston received a reply to his letter dated 15/02/19 confirming that the maintenance works are in the process of being carried out. The letter also noted that some drainage assets may not be maintained as they are classed as redundant, Cllr. Aston has requested further clarity on this and what the possible outcomes could be for future maintenance/flooding etc.	All Cllrs Clerk
07/043/19	Planning: a. None to discuss. Cllr. Bryant was aware of two planning applications that had not come to light through the search processes, the Clerk is to revisit how the searches are performed and if there is a more accurate process. b. Cllr. Foster to request a site plan for future tree planning permissions from Matt Lamb	Clerk Cllr. Foster

08/044/19	Strategy Roles	
09/045/19 Emergency Measures	<p>Defibrillator: All in good working order Tbfd attended the Thurgarton Beck to clean the sediment and debris from the Transducer. Cllr. Robinson mentioned that there is a monitor at that point and Tbfd should be made aware of this. Cllr. Tsoukatos agreed to write to Mr. N Kemble regarding the monitor.</p> <p>30mph Bin Stickers: It was agreed that the PC will cover the cost of 4 stickers per household on the main roads through Thurgarton and Cllr. Robinson was given the remit to purchase the stickers at £267.00. Cllr. Tsoukatos will promote the stickers through Thurgarton People and Cllr. Robinson will promote via village email.</p>	<p>Cllr. Robinson</p> <p>Cllr. Tsoukatos</p>
10/046/19 Highways and Broadband	Cllr. Foster was concerned that Parishioners were not sure of how to report Highways concerns such as pot holes and line painting. The Chair suggested that the PC promotes the procedures through the village email.	Cllr. Foster
11/047/19 Village Assets	<p>Network Rail is covered under Correspondence.</p> <p>Noticeboard, Village Sign and Plaque: Cllr. Aston still requires the specifications of the noticeboard and plaque for the purposes of obtaining a quote for fitting. Cllr. Bryant suggested that the Penfold Village Memorial could be a more suitable siting than previously discussed - Cllr. Bryant to research and report back at the next meeting.</p> <p>White Bollards in the village: had a site meeting with Alliance regarding the painting of all the posts and railings, all the details of the quotation was discussed and individual items confirmed. The work will be guaranteed for two years at a cost of £2900 excl. VAT. Work can commence approx.. 3 weeks from date of order and will take approx.. 3 weeks to complete. Alliance are confident that they would not require Traffic Management to complete the work as all on-site staff are suitably trained. The quote and conditions were acceptable to the PC and it was unanimously agreed that a work order to proceed with the work will be raised on receipt of a satisfactory Risk Assessment from Alliance.</p>	<p>Cllr. Bryant Cllr. Lewis Cllr. Aston</p> <p>Agenda</p> <p>Cllr. Bryant</p> <p>Cllr. Foster</p>
12/048/19 Village Hall	<p>A meeting was held on 07/03/19 and the following points/issues were raised/discussed:</p> <ol style="list-style-type: none"> Finances are in good order and looking healthy An Asbestos and structural survey will be conducted at a cost of £420 plus VAT. There is no confirmation of LIS funding however Cllr. Lewis will investigate other sources of funding available. The possibility of changing the key lock to a push button lock. Events for the year: Easter raffle to coincide with the Red Lion Easter Breakfast, Rounders on 21st June, Champagne & Strawberry Garden Party on 25th July, Village Quiz in October, Tree Lights and Carols on 30th November (to include a Magician, mulled wine and carols) and mulled wine on Boxing Day at the Duck Race. 	Cllr. Lewis
13/049/19 Communications	<p>Contact with the NSDC CIL Officer has been made, asking for clarification on which funds should be expected and when.</p> <p>Cllr. Tsoukatos asked current Councillors who was going forward – and all affirmed that they were.</p> <p>The Council took a unanimous vote that David Lewis will hold the position of Vice Chair.</p> <p>Cllr. Tsoukatos sent her apologies for the next 2 Parish Council meetings due to undergoing surgery.</p>	

<p>14/050/19 Environment</p>	<p>Village Spring Clean: a. Cllr. Tsoukatos has arranged meetings with local businesses – Forterra on 8th April and Creagh Concrete on 5th April. Forterra have already agreed to take part in the Spring Clean, 2 members of staff will litter pick from the factory gates up to the junction of Station Rd and the A612. b. Mr Dom Twelvetree has been contracted to provide ground maintenance for 2 hours a week starting immediately on widening the Station Road footpath. c. The two village benches will be maintained by Mr T. Mitchell as goodwill. d. Cllr. Tsoukatos met with farmer Chris Price on 21st April. He is in dispute with Network Rail regarding several culverts which are blocked, making his land flood in adverse weather and thereby having a potential negative effect on the village. Cllr. Tsoukatos agreed to assist in asking the IDB to get involved and to ask Farmer Price whether he intends to add signage where appropriate to advise users of the footpath that cameras are in place and await a reply. The acquisition of barn owl and tawny owl boxes to be placed in suitable places around the village was also discussed. e. The present Christmas tree has died and it was unanimously voted to replace it at a cost of £250. Cllr. Bryant to source and Cllr. Foster will plant and maintain it. f. Cllr. Bryant to research and cost the possibility of revamping the Old Penfold Village Memorial site with a view to the possibility of placing the Village Sign there.</p>	<p>Cllr. Tsoukatos</p> <p>Cllr. Bryant Cllr Foster</p>																					
<p>15/051/19 Speeding Work Party</p>	<p>A 2nd kick-off meeting of the Speeding Working Party (SWP) on 1st April has been arranged and Councillor Foster will chair. The matter of speeding and the formerly proposed 40mph buffer zones was discussed with Mike Keeling, Senior Highways Liaison Officer at Via East Mids and with Councillor Roger Jackson, all information has been passed to the SWP.</p>	<p>Cllr. Foster</p>																					
<p>16/052/19 Finance</p>	<p>Payments for Authorisation:</p> <table border="1" data-bbox="427 1245 1362 1630"> <tr> <td>Thurgarton Methodist Church</td> <td>Hire from April 2018 - March 2019</td> <td>40.00</td> </tr> <tr> <td>Thurgarton Methodist Church</td> <td>Electricity Supply for Defib up to 30th November</td> <td>12.00</td> </tr> <tr> <td>Thurgarton Community Association</td> <td>Hall hire - 2hrs per meet - 6 meets from April 18 - Nov 18</td> <td>108.00</td> </tr> <tr> <td>NALC</td> <td>Annual membership</td> <td>103.15</td> </tr> <tr> <td>TBFD Services Ltd</td> <td>Thurgarton Beck maintenance</td> <td>150.00</td> </tr> <tr> <td>Information Commissioner's Office</td> <td>Data Protection Registration</td> <td>35.00</td> </tr> <tr> <td>A2 Engineering Services</td> <td>Data Protection Officer Duties 01/04/18-31/03/19</td> <td>150.00</td> </tr> </table>	Thurgarton Methodist Church	Hire from April 2018 - March 2019	40.00	Thurgarton Methodist Church	Electricity Supply for Defib up to 30th November	12.00	Thurgarton Community Association	Hall hire - 2hrs per meet - 6 meets from April 18 - Nov 18	108.00	NALC	Annual membership	103.15	TBFD Services Ltd	Thurgarton Beck maintenance	150.00	Information Commissioner's Office	Data Protection Registration	35.00	A2 Engineering Services	Data Protection Officer Duties 01/04/18-31/03/19	150.00	
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<p>17/053/19</p>	<p>Agenda items for next meeting: 11/047/19 – Siting of Village Assets</p>																						
<p>18/054/19</p>	<p>Date of next meeting: Thursday 25th April 2019 at 7.30 pm.</p>																						

Meeting Closed: 9.30pm

Lisa-Jayne Campbell
Clerk to Thurgarton Parish Council
29th March 2019