

THURGARTON PARISH COUNCIL MINUTES

Thursday 27th June 2019 at 7.00pm

Present: Councillors; David Lewis, Denise Bryant, Roger Foster, Steve Edkins and Natalie Robinson

Officer: Lisa-Jayne Campbell

In Attendance: 9 members of public present and Cllr. Roger Jackson

Agenda item/ minute item/year	DISCUSSION AND DECISIONS	ACTION
01/094/19	Apologies for absence: Cllrs. Tsoukatos and Chan	
02/095/19	Declarations of interest: There were no declarations of interest	
03/096/19	Minutes of the previous meeting: The minutes of the meeting held on 23 rd May 2019 were agreed as a true record and signed by the Chair.	
04/097/19	<p>Report from District and County Council member: Cllr. Jackson reported that the District was in desperate need of more Foster Parents. There are now four permanent Enforcement Officers working 7 days a week as well as a specialist Graffiti work group who will remove Graffiti for free. The District is focusing on littering out of vehicles which can result in civil action.</p> <p>The NSDC is looking at schemes to relieve the Beck. One of the schemes was identified by the new engineer for the Drainage Board who has identified good spots for a possible Dam to slow the flow of water into the Beck. This is in the 20/21 Budget, during which time a survey will be conducted to conclude which is the most suitable scheme.</p> <p>LIS Funding for the Village Sign has been approved with more funding schemes coming out in September.</p>	
05/098/19	Items from the Public: No items were raised.	
06/099/19	<p>Correspondence:</p> <p>a. Scribe Software – it was agreed that further investigation was required before committing to this software package. Clerk to investigate and feedback.</p> <p>b. 75 VE Day 8th May 2020 – Possible Village Party – put on the September Agenda</p>	<p>Clerk</p> <p>Agenda September</p>
07/100/19	<p>Planning:</p> <p>a. 19/00835/FUL Far Barn Farm, Priory Road, Thurgarton, NG14 7GT Change of use of land and construction of ménage for personal equestrian use. Support Application</p> <p>b. 19/01086/TWCA Newlands Priory Road Thurgarton NG14 7GW Tree Works - T1 - Norway Maple (Acer Platanoides)- Reduce crown to its previous reduction points. Support Application</p> <p>Tree Works - T2 - Norway Spruce (Picea Abies) – Fell Support Application</p> <p>c. Any other items notified to Thurgarton Parish Council prior to 27th June and requiring submission of comments prior to the 25th</p>	

	July Parish Council Meeting.	
08/101/19	Strategy Roles	
08/102/19 Emergency Measures	Cllr. Robinson reported back on the floods that occurred on 12 th June. The Emergency plan was evoked and worked well with properties being un-affected. A meeting to discuss the plan was held and several areas for improvement were noted and made. The SMS system on the Transducer did not work on the night for which the Council received a discount from Tbfd. The Beck has been cleaned. Cllr. Robinson expressed thanks and appreciation to all the people that volunteered on the night to assist.	
08/103/19 Highways and Broadband	It is expected that another ten houses will have access to faster Broadband by September.	
08/104/19 Village Assets	Cllr. Bryant will present a map with budgets and ideas to the council at the September meeting	September Agenda Cllr. Bryant
08/105/19 Village Hall	The WREN application for funding has been submitted. The application is for approx. £50k to cover the roof and strengthen the beams and the cladding. As well as expecting donations from local parishioners, the VHC also requested the use of the £6000 CIL money – The Council were all in favour. There is a Strawberry and Champagne event 4th August and Rounders on the 12 th July	
08/106/19 Communications	A plan for Thurgarton is being presented to the IDB Executive Board on 27 th June, and Cllr. Tsoukatos is promised knowledge of this on the same day. A meeting is arranged on 8 th August to discuss this plan with the IDB. The IDB cleared the Beck as part of their normal maintenance routine on Thursday, 20 th June. A date for the Strategy Meeting was set for Wednesday 14 th August 2019. The Insurance Quote was voted on and unanimously accepted. Cllr. Lewis offered to liaise with Thurgarton People and Cllr. Robinson will send him the necessary information. The street name change for Priory Mews was voted on and unanimously accepted. The £150 donation to Thurgarton People was voted on and unanimously accepted. Cllr. Edkins agreed to be the Scout Liaison Officer.	
08/107/19 Environment	Bleasby Road footpath and the triangle have been strimmed back as well as the edges on the bank near the Lion. He will spray for weeds during the dryer weather.	
08/108/19 Speeding Work Party	The Speeding Work Party is now set up and trained on the use of the Speed Monitoring Gun. Cllr. Edkins requested permission to purchase a Speed Monitoring Gun, batteries, safety vests and road signage for a total cost of approx £360 – the Council voted and agreed to the spend. Cllr. Edkins requested permission to put Speed Watch Area lamp post signs up, it was agreed to put them up	

	<p>periodically. Cllr. Jackson was requested to obtain more of these signs and the previously promised 'It's 30 for a reason' signs as well. A working draft on a 40mph Buffer Zone on all approach roads to Thurgarton has been drawn up. Cllr. Jackson suggested contacting Mike Keeling regarding this, Cllr. Edkins pointed out that such an initiative was planned in 2016 but for financial reasons was not actioned by NSDC Highways. Assistance from Cllr. Jackson was needed to reinstate this speed reduction initiative as SWP working party is spending considerable time trying to progress with NSDC Highways. It is understood that traffic monitoring carried out in 2016 was now invalid and would need to be repeated and that Thurgarton Buffer Zones needed to be in NSDC Highways budget. It was agreed that Cllr. Edkins would forward the working draft to Cllr. Jackson for follow up as necessary with relevant NSDC personnel to enable implementation of 40mph Buffer Zones as soon as possible.</p>																									
09/109/19 Finance	<p>a. Payments for Authorisation:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Reason</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>LJ Campbell</td> <td>Salary & Mileage</td> <td>187.52</td> </tr> <tr> <td>Came & Company</td> <td>Annual Insurance</td> <td>1022.75</td> </tr> <tr> <td>TBFD</td> <td>Annual Fee for Beck monitor</td> <td>290.40</td> </tr> <tr> <td>Thurgarton People</td> <td>Annual Sponsorship</td> <td>150.00</td> </tr> <tr> <td>LJ Campbell</td> <td>Cilca qualification</td> <td>58.33</td> </tr> <tr> <td>Natalie Robinson</td> <td>Wheelie Bin speed stickers</td> <td>62.50</td> </tr> <tr> <td colspan="2"><u>Total expenditure for meeting</u></td> <td>1771.50</td> </tr> </tbody> </table> <p>b. Balance of Accounts: NatWest Business Current Account as at 14/06/19 £6599.38</p> <p>c. Exemption Certificate and Internal Audit: The Exemption Certificate was signed and the Clerk to send it to PKF Littlejohn Auditors. The Internal Audit will be ready in August.</p>	Payee	Reason	TOTAL	LJ Campbell	Salary & Mileage	187.52	Came & Company	Annual Insurance	1022.75	TBFD	Annual Fee for Beck monitor	290.40	Thurgarton People	Annual Sponsorship	150.00	LJ Campbell	Cilca qualification	58.33	Natalie Robinson	Wheelie Bin speed stickers	62.50	<u>Total expenditure for meeting</u>		1771.50	
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10/110/19	Election of Property Managers to replace Cllr. Aston: Defer to the Strategy meeting in August.	Strat meet in August																								
11/111/19	Agenda items for next meeting:																									
12/112/19	Next meetings: Thursday 25 th July 2019 at 7.30pm																									

Meeting Closed: 9.00pm

Lisa-Jayne Campbell
Clerk to Thurgarton Parish Council
3rd July 2019