



THURGARTON PARISH COUNCIL

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THURGARTON PARISH COUNCIL

Minutes of meeting Wednesday 26 August 2015 7.30pm

THOSE PRESENT/APOLOGIES

Chair	Toni Smith	TS
Cllr	Tina Tsoukatos	TT
Cllr	Charles Day	CD
Cllr	Roger Aston	RA
Cllr	Richard Davies	RD
Clerk	Roger Jackson	RJ
	Annie Duquemin	Clerk

6 members of the public were present and 3 representatives from Castlecare

ACTION

1.0 MINUTES FROM LAST MEETING

Item 5.4.1 RA pointed out that the £143 he quoted was not a definite figure but an approximation. The minutes were then unanimously approved and signed by TS.

2.0 MATTERS ARISING

2.1 Sweeping the road near Creagh

RJ reported that the road is swept by NCC but that other parties who leave mess on the road need to clear it up as well.

2.2 Coach and Horses

TS reported that the new developer was not responding to her phone calls. A contractor has now started on site and so there may be a possibility of tracking him down. TS explained that the PC wanted to review the issue re the permissive path with the new developer and also with the purchaser of Priory Farm to see whether it is still possible.

The meeting was closed and opened to the public at 7.35pm

3.0 QUESTIONS/STATEMENTS FROM THE PUBLIC

3.1 Gateways to the village

Resident enquired whether the proposed gateways are still going to be put in place as speeding is still an issue within the village both on Bleasby Rd and the A612. TS and CD explained that the PC have applied to NCC for the 40mph buffer zones outside the 30mph limit and it is intended that the gateways will follow on once these have been implemented; it is hoped that the buffer zones will happen in 2016/17. Councillors have previously agreed that the gateway structures are better placed in the 40mph zone so as not to reduce visibility of residents pulling out of driveways. TS assured the resident that the PC have budgeted money to do the gateways.

3.2 Beck Maintenance

Resident queried who maintains the Beck. TT reported that the Internal Drainage Board carry this out and that she meets with the IDB regularly. They cleared the Beck in June so another clear is due in the autumn.

3.3 Noisy cover on the A612

RA reported this; it is close to Fern Bank. CD will follow this up with NCC and asked that Highway problems should be reported to him for passing on to the correct authority.

CD

The meeting was kept open to the public through the planning section of the meeting as representatives of Castlecare had attended to answer queries on the Hill House planning application

4.0 **PLANNING**

4.1 Application ref 15/01114/FUL : Change of use from Education to Residential Care

TS thanked Robin Smith (RS), Julie Wallhead (JW) and Steve Hanlon (SH) from Castlecare (CC), the client, for attending the meeting as the application lacked detail which had given cause for concern to some residents within the village.

RS explained that consent for residential care was originally given to Hill House in 2008 and it operated in that way until 2013 after which time it was used for education, bringing children in from other areas for daytime use only.

RS confirmed that whilst CC do run homes for children with sexual issues, this is not to be one of them. The new use will be for 5 children from troubled backgrounds aged 10 to 18 from Notts only, as CC have a contract to do this. The children will be transported out daily to either a school or work experience placement.

JW, who will be the manager, explained that the intention is to make Hill House as homely as possible for the children with supervision from 3 members of staff (and waking staff overnight). TS explained that there had previously been issues with children breaking out of the facility and all agreed that it would be a very good idea for the PC and JW to maintain close contact so that if there were problems in the future, these could be addressed quickly and using local knowledge.

NH pointed out that there is some evidence of drug users visiting the track beyond Hill House. JW thanked NH for this information and will be vigilant about it.

NH will contact JW and arrange to go and visit Hill House whilst adaptations are being made. He will let the Clerk know the date and JW welcomed anyone who is interested to visit.

NH/Clerk

TS thanked CC for coming and hoped that the children could become integrated with the village.

RS offered to revisit the PC in about 6 months to review progress. Agenda item for the future.

Clerk

Vote : 3 for, 2 against, 1 abstain

4.2 Application ref 15/00658/FUL : Corner Croft (CC) Parking

This has been withdrawn due to objections from Highways and N&S Homes have reallocated the money. Both the PC and RJ are very concerned at this since the parking for residents of CC is still a major problem with near accidents occurring quite often. RJ will speak to Highways as a matter of urgency

RJ

4.3 Application ref 15/00506/FULM : Change of use of railway lake

This has been withdrawn due to objections from Highways as the proposed entrance was intended to be opposite the Creagh entrance. TS reported that the PC had written to Trinity alongside Hoveringham PC and received a reply stating that Trinity wanted a commercial return from the lake. RJ reported that the permissible path will go ahead however, as this has been enforced by NCC. He also reported that the application made, would pass the "quiet water" criteria as specified by NCC in their original planning approval.

5.0 **CORRESPONDENCE**

5.1 Resignation of clerk

TS reported that the Clerk has resigned due to having other commitments. An advert has been circulated asking for written applications by September 10th followed by an interview. TS, TT and CD will form the interview panel. The clerk said she was happy to stay around if required for a handover period.

5.2 Resignation of Councillor

RD is resigning due to excessive workload outside of the PC. TS expressed her thanks for his work to date and said she was sorry to see him leave. The PC quorum is 4. Clerk to tell NSDC that RD is leaving.

Clerk

Reassignment of roles : TT proposed that all Councillors should take on the NP and Village Hall issues and that a strategy meeting should be held to discuss how. Clerk to arrange date
RA will take on Industrial Relations

Clerk

5.3 Letter from Thurgarton Community Association (TCA) to PC dated 20 August 2015

The letter informed the PC that TCA have lost 2 members due to resignation and so only 4 members remain running the village hall and village social events which is a lot of work. It also requested that the PC urgently move forward with taking on the lease of the hall to remove pecuniary liability from the TCA members and so that a formal relationship between the PC and the TCA can be established. All agreed that this needs doing as a matter of urgency and it will be discussed at the strategy meeting. TT suggested that legal advice was necessary and the Clerk will contact Tim Hastings who had previously given some legal advice on this issue. The PC has set aside £2K for legal expenses.

Clerk

RA commented that he has a proposal for the hall which includes registering it as a community asset with NSDC. All agreed that this and other proposals would be considered in more detail at

	the strategy meeting.	ALL
5.4	<u>Annual Parish Conference</u> Monday 5 October at Kelham Hall. Deadline for registration 30 September.	
5.5	<u>NALC AGM</u> Wednesday 18 November at Epperstone village hall. Deadline for registration 16 October.	
6.0	STRATEGY ROLES	
6.1	TS : chair's report	
6.1.1	<u>Code of conduct/standing orders</u> TS will take this forward to the next meeting due to the constraints of time at this meeting.	TS
6.2	TT : Emergency	
6.2.1	<u>IDB meetings</u> TT requested funding for IDB meetings 28/07, 9/09 and one at the end of September Unanimous approval	
6.2.2	<u>Welcome Pack</u> This is now on the website. Councillors must inform TT or the Clerk of new residents who need to have a WP delivered to their door	ALL
6.2.3	<u>Internal Drainage Board meeting</u> TT and CD met with IDB 28 July. Storage of water downstream has been eliminated as an option. At the next meeting with IDB on 9 September, TT and CD will further consider the other 2 options.	
6.2.4	<u>Road closure</u> Final policy document in place with the Clerk. More signs have been received from NCC and these are to be moved to relevant places.	
6.2.5	<u>Emergency Plan</u> Update to database underway. Also arranging for annual review of paperwork so that all is in place in case of emergency	
6.2.6	<u>Defibrillator</u> TT reported this has been paid for in full by Hansons and she is meeting Neil Orr from there to agree an article to go in TP. The knock on effect has been that other businesses have donated money as follows : Acacia £200, Lee Reclaim £150, David Yates £50, Kate Cressey £50 and Roland Duce £50 which will go towards the refurbishment of the village sign. TT will write an article in TP thanking all concerned for their generosity. All expressed the fact that the Industrial Relations Councillor role is very important for the village as businesses are clearly wanting to support local initiatives.	TT RA
	<u>Training</u> CPR and defib training is taking place. An awareness workshop was attended by 19 people, hands on training on 24 Aug and 10 Sept will cater for 29 people.	
	<u>Location of the defibrillator</u> TT recommends that it is located in the telephone box provided this doesn't take too long to adopt. All agreed and RA will take this forward.	RA
6.2.7	<u>Audit of village skills</u> TT suggests finding out what skills villagers have which they are prepared to offer.	TT
6.3	CD : Highways and Broadband	
6.3.1	<u>Priory Rd footpath</u> CD confirmed that NCC will come and inspect the overhanging ivy at the end of the bird season and may write to the private owner. CD will then report back. NH reported that blue signs on Priory Rd are obscured by vegetation and he has told NCC.	CD
6.3.2	<u>Electric</u> Electric costs of the Christmas and war memorial lights £3.50. CD not sure whether Acacia will claim this back from the PC. Timer has not yet been mended.	CD
6.3.3	<u>Buffer zones</u> 40mph zones have been requested with NCC and progress will be reviewed in October	CD
6.3.4	<u>Broadband</u> CD confirmed that Thurgarton is in Phase 2 and recommends that all villages in this phase get together to lobby NCC and BT. Clerk to give him e mail address of contact at NCC	Clerk
6.4	RA : Village assets	
6.4.1	<u>Registration of assets</u> An update on the village assets and what will be registered is as follows : <ul style="list-style-type: none"> • St Pancras clock : CD has heard nothing and Priory Farm now sold • Sheep dip : RA has sent off registration • War memorial : Clerk will contact Tim Hastings to see if his solicitor's firm will help with 	Clerk

	legals. Vote on whether to insure the war memorial : 5 against 1 abstain	
	• Methodist church : RA has sent off registration.	
6.4.2	<u>Telephone kiosk</u> RA will take this forward with a view to it housing the defibrillator	RA
6.4.3	<u>Network Rail</u> RA is awaiting reply from Network Rail	RA
6.5	RD : Project leader Neighbourhood Plan	
6.5.1	As RD has resigned from the PC all agreed to discuss this at the strategy meeting and agree how to take the Neighbourhood Plan forward. The draft Housing Survey has been received and Clerk circulated 2 sets of the hard copy.	ALL
6.6	NH : Environment	
6.6.1	<u>Compound fence</u> NH has contacted Anne T re the contractor who built it with a view to doing a repair	NH
6.6.2	<u>Area around war memorial</u> NH has talked to Anne T about putting a trough here and also putting gravel down on a membrane to reduce weed growth. She is happy with both. Village folk/companies could sponsor a trough. To be taken forward	NH
6.6.3	<u>Lengthsman</u> NH will chase up whether Bleasby have a lengthsman and if so what the rate of hire is and if he would be available to do work in Thurgarton	NH
6.7	Clerk : various points	
6.7.1	<u>Knotweed</u> Clerk has rechecked this with Sam Spencer and confirmed that it is not knotweed. No further action	
6.7.2	<u>Village sign</u> Clerk has updated quote from Malcolm Lane Ltd. The quote is £825 or £1095 both plus VAT. Both options involve taking the sign away from site, stripping down, repainting and returning to site. The latter includes galvanising the post at extra cost to prolong it's life. Unanimous go ahead.	Clerk
6.7.3	<u>Hansons sign</u> Clerk has spoken to Hansons and the sign is still scheduled to go ahead. Hansons say that they have carried out some rescheduling of lorries and are not aware of any recent problems. TT will take this up with Neil Orr when she visits.	TT
7.0	FINANCE	
7.1	<u>Balance of accounts</u> Current : £8597.51, reserve : £1188.90	
7.2	<u>Cheques to sign</u> • Clerk expenses £5.93 for tea and coffee. Unanimous approval.	
7.3	<u>Nat West signatures</u> TT and CD are now signatories on the PC account.	
7.4	<u>PAYE arrangements</u> RA will do this by end September.	RA
8.0	MINOR SPENDS	
8.1	None	
9.0	AOB	
9.1	<u>Roewood pre application</u> All agreed that this is now a smaller property which is preferable but CD commented that the garage is still sited in a position to make exit from the site difficult and dangerous.	TS
9.2	<u>Application ref 15/01270 Charnwood</u> Unanimous approval but CD pointed out that the first floor extension could impact upon the adjacent property's roof windows.	TS
10.0	DATES OF NEXT MEETINGS 7 October 7.30pm 25 November 7.30pm all at the Methodist church The meeting closed at 9.40pm	