



THURGARTON PARISH COUNCIL

Chair : Tina Tsoukatos

Clerk: Sue Carne
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THURGARTON PARISH COUNCIL

Minutes of meeting Tuesday 12th January 2016 7.30pm

THOSE PRESENT/APOLOGIES

Cllr	Tina Tsoukatos	TT
Cllr	Charles Day	CD
Cllr	Roger Aston	RA
Cllr	Pam Kirk	PK
Cllr	Andrew Parker	AP
Cllr	Roger Jackson	RJ
Clerk	Sue Carne	Clerk
	5 members of the public	

ACTION

- 1.0 **APOLOGIES FOR ABSENCE** : Toni Smith (Chair)
CD proposed that TT should take the chair in the absence of TS. This was seconded by AP and agreed unanimously.
- 2.0 **RESIGNATION OF CHAIRMAN AND ELECTION OF NEW CHAIRMAN**
- 2.1 Election of Chairman – TS had resigned. TT was proposed as Chair by CD, this was seconded by AP and agreed unanimously. Clerk
- 2.2 Election of Vice Chairman – TT proposed TS as Vice Chair and this was seconded by PK. Voting was 3 in favour with 1 abstention.
- 3.0 **RESIGNATION OF COUNCILLOR AND DECLARATION OF CASUAL VACANCY**
TT signed the 'Declaration of Acceptance of Office' form. Clerk
N Harris had resigned. The Parish Council declared a Casual Vacancy. A notice would be placed on the noticeboard and circulated to residents. If a poll was not claimed within the prescribed 14 days then the Parish Council could co-opt.
- 4.0 **MINUTES FROM LAST MEETING**
The minutes of the meetings held on 3rd December 2015 and 5th January 2016 were proposed as a true record by CD, seconded by AP and approved unanimously. These were signed by TT.
- 5.00 **HOSPITALITY POLICY – SIGNING BY COUNCILLORS** Clerk
The policy was outlined and Councillors were asked to sign. Everyone signed apart from RJ. Cllrs
- 6.0 **RESOLUTION** to exclude public and press from item 14.1. Item deferred.
- 7.0 **QUESTIONS/STATEMENTS FROM THE PUBLIC**
Standing orders were suspended.
The meeting was adjourned. A resident expressed concern that the application for the Railway Lake would be accepted and that there was little regard for the wishes of local people. TT said that members of the Council were hoping to meet with the Scouts and representatives from Hoveringham Parish Council to look at conditions of consent as there was a general feeling that the application would be granted. Suggestions included April-Oct usage and restricting hours of opening.
RJ reported that gravel extraction had been granted at Shelford and Averham.
RJ reported that Council's were looking at 'Devolution', creating combined authorities in order to reduce costs. A unitary authority was also being considered to increase efficiency and reduce costs.
It was also reported that a Cornish company was to take over Highways, hopefully leading to greater efficiency and effectiveness.
The meeting was reconvened at 7.55
- 8.0 **ANNUAL PARISH MEETING – PLANNING AND SPEAKERS**
Ideas were put forward for speakers: Broadband, Unitary Authorities, Devolution, Children's home.
- 9.0 **STRATEGY MEETING**

FEEDBACK FROM STRATEGY MEETING

The Parish Council held a strategy meeting on 8th December. Roles for new Councillors were agreed. AP would take over the Neighbourhood Plan role currently covered by TT and PK would take over the Village Hall role currently covered by TS. There would be a gradual handover. Bulb planting was discussed and a resident had come up with a plan to plant wild primroses in March and spring bulbs in November. Budget allocated is £300.

10.0 PLANNING

10.1 **15/02282/FUL** Proposed first floor extension, porch extension and rear single storey extension to existing house. Orchard House, Bleasby Rd, Thurgarton. Roewood Lodge, Bleasby Rd, Thurgarton. Clerk

Following discussion TT proposed 'Approval' and voting was 4 in favour and 1 against.

10.2 **15/00438FUL** (Resubmission) Construction of new two story dwelling and garage. Roewood Lodge, Bleasby Rd, Thurgarton. Clerk

Plans had been turned down twice. This was better. There was good access to the road, more space at the side and it was aligned with neighbours. CD declared an interest and did not vote.

TT proposed 'Acceptance' and voting was 4 in favour.

Lack of windows should be noted.

Clerk to ask the architects for the troughs. Clerk

10.3 Decision notices – These were reviewed.

10.4 Tree work decisions - These were reviewed.

10.5 Newark and Sherwood Local Development Plan Framework Plan review Issues Paper – Neighbourhood Plan Steering Group to consider implications. TT and AP would like copies. Clerk

11.0 STRATEGY ROLES

11.1 **TT : Emergency Measures and Neighbourhood Plan**

Neighbourhood Plan – Minutes of the meeting held on 7/12/16 were signed as a true record and passed to the Clerk. The Steering Group are meeting monthly, and are planning towards presenting an outline NP at a drop-in event around Easter. 5 areas of interest, which arose as part of the 3 surveys already undertaken within the village, are being worked upon, these are Housing, Environment, Heritage, Community Facilities and Transport. As part of the ongoing community engagement effort letters have been sent to all local businesses and landowners advising them of the plan to have a NP; and parishioners will be updated by a village email and an article within Thurgarton People. The Steering Group is applying for a grant through Locality to cover costs.

Corner Croft – At the NP meeting there was a general feeling that local parishioners should have greater allocation over others to these houses. A member of the NP Steering Group thought that the party that had donated / developed the land originally, that became Corner Croft, had intended it to be a priority for Thurgarton parishioners to occupy. I have therefore recommended to the PC that we investigate whether there is there a caveat on land registry or title deeds. RA to contact NSDC to investigate. RA

Emergency Planning –

Beck Monitor – an updated unit was installed in December, this proved to be very useful on 7th Jan when the Beck came close to overtopping. TT was able to monitor the Beck remotely, as she was out of the village, and inform neighbours on Beck St of the potential danger, and call for assistance from volunteers. Thanks are extended to CD and Ellis Morgan who responded to a call from TT and helped erect flood defences. CD commented that some of the flood defences were very heavy and some residents would need help to erect them. TT said that a list of those able to help had been drawn up.

Defibrillator - Now live. E mail has been circulated to residents. Now working with Bleasby who also have a defib to work together to share defibs if required.

TT proposed '£12 to be paid to the Methodist Church annually for supplying electricity for the defibrillator.' This was agreed unanimously.

Flooding - 2+ years of meeting and working with IDB, 15 solution options discussed, 1 final chosen solution to divert flood water around the village was finally rejected on economic grounds by IDB. All flood solutions are designed to 1:100 year flood standard. 2007 and 2013 floods in Thurgarton were between 1:200 and 1:500 year events so the 1:100 year solution would only save a small number of properties. The IDB is now considering how to channel flood water off Beck St effectively by changing the profile of the bend where Beck St meets Station Rd, and thereby protect properties.

TT proposed 'Purchase of a loudhailer at cost of £38.22' and this was agreed unanimously.

11.2 Large puddle, track to Far Barn- Kate Cressey would arrange for the hole to be repaired. TT

CD : Highways and Broadband

Update on 40mph buffer zone and gateways– NCC Highways no longer favoured gateways.

Village entrances were the preferred option and would cost approximately £3000 per entrance. CD thought that these would be similar to those at the entrances to Southwell. NCC would not allow

	the Parish Council to make their own gates.	CD
	<u>Faster Broadband</u> – This was due 2017. No further news.	
	<u>Corner Croft Parking</u> – The Village Hall Committee was agreeable to parking on a short term temporary basis. The Clerk was still making enquiries with the Red Lion.	
	<u>Pot hole repairs</u> – Potholes were reported on Beck Street and at the top of the hill coming into Thurgarton.	Clerk
	<u>Signage for turnings</u> – CD suggested changes to signage, including better signage for the station which could be a condition of the proposed development of the Railway Lake.	Clerk
11.3	<u>Bridges</u> – These belonged to the landowners. M Duckworth could advise.	CD & Cllrs
	RA : Village assets	
	<u>War Memorial</u> – The Solicitor advised that to register the land, the Parish Council would have to have had undisturbed use. This is not the case and it is not the case for anyone else. The solicitor could investigate the original ownership but there would be a charge for this. RA advised leaving this.	
	<u>Adopt a kiosk</u> – RA said that he would check the contract.	
	<u>Network Rail car park proposal</u> – Network Rail use this area for the storage of stock. It was thought that Trinity may own it. RA to draft a letter to Trinity to ask if the Parish Council can have the land for a car park.	RA RA & Clerk
11.4	<u>Newark & Sherwood Open Space Provision and Needs Assessment</u> – It was established that there had been no changes since the previous survey	RA
	NH : Environment	
	<u>Trees update</u> – The landowner of the dead trees behind ‘Tonic’ had arranged to have them removed.	
	<u>Emergency enclosure fence</u> – Reflectors had been put on the resource shed. The post had been repaired as far as possible. CD would monitor the situation.	CD
11.5	<u>Lengthsman</u> – Nothing to report.	
	<u>Walkabout list</u> – No work has been done on this.	
	TS : Village Hall	
	The Village Hall Committee would like the Parish Council to:	
	<ul style="list-style-type: none"> • Commission a building survey to examine the longevity of the Village Hall • Purchase a dishwasher • Discuss the lease. The Parish Council had sought advise on the lease from a solicitor and were awaiting a written report re the liabilities 	
	TT,PK and CD would attend a meeting.	TT, CD & PK
12.0	CORRESPONDENCE	
12.1	<u>Nottinghamshire County Council spending proposals 2016/17 – 2018/19 – Consultation</u> – Clerk to circulate	Clerk
12.2	<u>Outlaw Triathlon</u> – Meeting organized by Southwell Town Council to discuss issues. RA and AP to attend.	Clerk, RA & AP
13.0	FINANCE	
13.1	<u>Bank account</u> – Progress re removal of signatories and addition of new signatories to the account and make contact arrangements. Forms completed and signed.	Clerk
13.2	<u>To approve expenditure and sign cheques -</u>	
	<ul style="list-style-type: none"> • NSDC Recharge for elections £68.29 Proposed CD, seconded TT and agreed unanimously Clerk to contact NSDC Democratic Services to establish election costs for NCC elections in 2017 and the next District and Parish Council elections. • British Telecommunications plc for purchase of telephone kiosk £1.00 Payment deferred 	Clerk Clerk
13.3	<u>VAT reclaim years 2013-14 and 2014-15 - £505.88 claimed</u>	
13.4	<u>To write off VAT reclaim for year 2012-13</u> – CD proposed ‘Write off £54.51’ and this was seconded by TT and agreed unanimously.	
13.5	<u>Budget and Precept for year 2015-16</u> Following advice, TT proposed that a reserve of 75% of last year’s Precept be held by the Council for contingencies. This was seconded by PK and agreed unanimously. It was clarified that the amount of Infrastructure Levy of £851.42 was held by the District Council on behalf of the Parish Council. Clerk to clarify what this can be spent on. TT and CD talked through the spreadsheet that had been produced detailing several scenarios. TT proposed ‘A Precept for the year 2016-17 of £5500’ and this was seconded by AP. Voting was 4 in favour with 1 abstention. This was a 4% decrease from the previous year. It was hoped that a grant of £2000 would be made by NCC towards the cost of the village entrances.	
14.0	MINOR SPENDS	Clerk

- 15.0 None
AOB
E mail addresses for Councillors was discussed. AP would look into this. AP
Electronic signatures for new Councilors – next meeting Clerk
- 16.0 **DATES OF NEXT MEETINGS**
1st March 2016 at 7.30pm Clerk
At the Methodist Church
- 17.0 **CONFIDENTIAL MATTERS**
- 17.1 Clerk's contract and pay - Deferred
The meeting closed at 9.38pm