

THURGARTON PARISH COUNCIL

Minutes from the Parish Council meeting held at 7.30 pm on
Thursday 25th February 2021 via Zoom

Due to the Covid 19 Pandemic, the Parish Council agreed to continue with all Parish Matters as per normal, however, and in keeping with Government guidelines, certain Parish activities have been put on hold and meetings will be held remotely until further notice.

Present: Councillors; Tina Tsoukatos (TT), David Lewis (DL), Katie Chan (KC), Roger Foster (RF), Natalie Robinson (NR), Mike Frettsome (MF) & Denise Bryant (DB)

In Attendance: Lisa-Jayne Campbell (LJ/Clerk), Roger Jackson (RJ) and five members of the public.

minute item/year	DISCUSSION AND DECISIONS	ACTION
1/130/20 Apologies	All present	All present
2/131/20 Declarations	There were no declarations of interest.	None
3/132/20 Minutes of previous meeting	The Minutes from the meeting held on 26 th November 2020 and 28 th January 2021 were approved as a true record and will be signed by the Chair.	Approved
4/133/20 Reports from District County Councillor Jackson	RJ reported that the government has allocated £8.2Million to NCC for road maintenance. RJ confirmed that the 'Safer' grant deadlines are 16 th April 2021 and 15 th October 2021.	
5/134/20 Correspondence	All correspondence has been circulated upon receipt.	Received and circulated
6/135/20 Matters Arising	All items are covered under the various Agenda items.	Covered elsewhere
7/136/20 Public Participation	There were five members of public in attendance but no representations made.	None
8/137/20 Planning	Applications: 21/00108/FUL – Fern Bank – SUPPORTED with conditions Decisions: 20/01829/FULM – Bankwood House – REFUSED 20/02533/FUL – Far Barn Farm – PERMITTED Manor Cottage – PERMITTED	Supported Refused Permitted Permitted
	Strategic Roles	
9/138/20 Emergency Measures	TT reported: Flood mitigation solution update –the survey work has been completed and the next step is to review the computer modelling. Bleasby Rd flooding – VIA work scheduled for 15 th March. The Park flooding – IDB now confirmed that Spitalwood Dumble is working well, TT has requested their advice on potentially pointing water from the top of the Park towards it to alleviate any flooding. Lowdham Flood Action Group comprehensive flood reports were	

	<p>circulated to all Councillors with a soft copy by email. TT made contact with 'leaky dams' contact at Trent Rivers Trust and hope to have a full discussion with them soon.</p> <p>NR reported: The emergency plan is being reviewed, volunteers were advertised for using the village email service and to-date 3 vacancies have been filled with other candidates still to be confirmed. A few of the flood wardens have attended virtual training. Options are being considered to re-site the resource shed or find alternative secure storage for the contents - NR will circulate details/proposal to Cllrs for review and agreement at the next meeting and once agreed NR will apply for funding if needed. The PC thanked NR and Mr Edkins for their work.</p>	NR
9/139/20 Highways	<p>MF reported potholes on Beck Street and Bleasby Road to NCC and upon inspection it appears that the large potholes had been fixed but not the smaller ones. The road side on the hollows is collapsing and MF reported to NCC who responded 'no action required'; he has asked Matt Duckworth to follow this up. The road sweepers were deployed over several days to clear up the reported spoil from the Red Lion site; MF also reported the issue to the developer and included the concerns about staff parking issues. MF will continue to investigate the installation of the village sign and provide costing at the March meeting.</p>	MF
9/140/20 Village Hall	<p>DL reported that the VH finances are in a positive position. He is in the process of getting quotes for the refurbishment of the toilets; PC gave DL the authority to act on behalf of the PC in obtaining quotes and deciding which contractor to use as well as giving the TCA permission to investigate all further works required for the development and maintenance of the village hall. The village hall remains closed.</p> <p>The adoption of the GDPR Statement was deferred to the March meeting.</p>	
9/141/20 Communications	<p>PC Objectives 2021/22 – agreed and adopted (addendum One) Forterra – new contact there, met on the street to discuss light pollution to village, some lights have now been pointed downwards which improves matters, discussion is ongoing regarding lights, noise, littering.</p> <p>The dog poo bin at the end of the steps is being used more now that more people are walking in that area. Clerk to increase the regularity of collection on the Council contract.</p>	<p>Addendum One</p> <p>Clerk</p>
9/142/20 Environment	<p>DB thanked Margaret and Steve Edkins for taking care of the Christmas tree over the festive season. DB and the Clerk are investigating the possibility of neighbouring villages and Thurgarton employing a part time Lengths man who would empty gutters and clear road ways etc., ongoing.</p> <p>The PC expressed condolences on the passing of Mr D Waive and sent a wreath. It was noted that there have been several cases of bullying in the village and it will not be tolerated; all affected parties should report to the Clerk and the Police.</p>	<p>Clerk</p> <p>DB</p>
9/143/20 TAAC	<p>Main work recently has been to keep community informed of changes as they are announced by government or local Councils</p>	

10/144/20 Finance	a. Payments for authorisation: 6 payments totalling £461.88 were authorised. b. Balance of Accounts: NatWest Business Current Account balance as at 21 st January 2021 is £14,376.39 and the Reserve Account balance is £13 239.13 c. 20-21 Budget: Deferred to the March meeting.	
11/145/20 Agenda	Agenda items for next meeting or further discussion: Reaching all parishioners including non-digital households.	
12/146/20 Close	Next meetings: The next Parish Council meeting will be held on Thursday 25 th March 2021 at 7.30 pm via Zoom. The meeting was closed by the Chair at 21h53	25/03/21 21h53

LJ Campbell
Clerk to Thurgarton Parish Council

Addendum One

Thurgarton Parish Council (TPC) Objectives for 2021/22

Connected with the objectives for 2019/20 each Councillor has agreed to a particular focus for the year, these are shown as follows:-

Tina Tsoukatos (TT), David Lewis (DL), Natalie Robinson (NR), Denise Bryant (DB), Katie Chan (KC), Roger Foster (RF), Mike Frettsome (MF)

Emergency Measures

Flood mitigation solution – to agree and prepare for implementation of a flood mitigation solution for the village (TT & Charles Day)

Thurgarton Emergency Plan (TEP) - refresh, the village database, training and renew communications with external stakeholders (NR)

Highways / Speeding (MF)

- Highways - work with VIA East Mids to improve village road signage and drainage
- Highways – work with VIA East Mids to solve current flooding problems on Bleasby Rd (with TT)
- Speeding – work with the CSW, led by Margaret Edkins, in investigating options to reduce speeding within the village, and then make recommendations to TPC.

Village Hall (DL)

Chair the TCA, ensure completion of annual maintenance schedule and adherence to formal agreement with the TCA

Environment (DB)

Maintain village environment and improve the look of the village by utilising maintenance schedule

Communications (TT & KC)

Communicate TPC objectives to parishioners and improve communications generally:

- Website – ensure this is kept up to date
- Industrial relations – have irregular meetings with local businesses and communicate the outcomes
- Thurgarton People – ensure articles from TPC are within every edition
- Main points of each TPC meeting to be communicated via the village email service.

Planning (RF)

- Applications - ensure all planning applications are reviewed in a timely manner and considered against the Neighbourhood Plan, with all relevant details presented to Councillors and the public at each TPC meeting.
- Neighbourhood Plan – ensure plan is reviewed in accordance with requirements and remains both current and relevant.

Finance (Clerk and TT)

- Ensure the review of TPC financial budgets and monthly accounting information at each TPC meeting
- Ensure the review of TPC focal area objectives quarterly at the June / Sept / Nov and Feb TPC meetings

Objectives (Clerk and TT)

Ensure that PC objectives are reviewed quarterly at the April / July / Oct / Jan TPC meetings