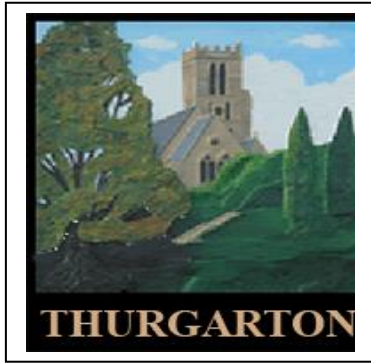




THURGARTON PARISH COUNCIL

Chair: Tina Tsoukatos

Lynda Ogilvie
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THURGARTON PARISH COUNCIL MEETING HELD ON 23 JULY 2026 AT 7.30 PM AT THURGARTON VILLAGE HALL

MINUTES

Chair welcomed everyone and opened the meeting at 7.30 pm

Present: Cllrs T Tsoukatos (In the Chair), J Ross, R Skill, S Sweet Smith and S Taylor

In Attendance: Lynda Ogilvie, Temp. Clerk

2026.74 To hear public representation

It was reported that the road to Goverton was very poor and in need for repair. Chair noted that TPC did not know what was on the list of potential works in this financial year and that this information would be requested.

2026.75 To receive apologies for absence

There were no apologies for absence.

2026.76 To note Declarations of Interest

There were no Declarations of Interest.

2026.77 To approve Minutes of the meeting held on 25 June 2026

Minutes of the meeting held on 25 June 26 we approved as a correct record and signed.

Proposed Cllr Ross, seconded Cllr Sweet Smith, all in favour.

Cllr Skill said that he was still trying to identify who owns the land near the railway track and will advise the Council when he has further information.

2026.78 Co-option of two candidates to fill Casual Vacancies on Thurgarton Parish Council

Cllr Tsoukatos proposed that Sally Johnson and Katie Wood be co-opted onto Thurgarton Parish Council to fill the two vacant positions. Cllr Ross seconded this proposal, all members were in favour. Therefore Sally Johnson and Katie Wood were co-opted onto the Council and signed the Declaration of Acceptance of office.

Chair welcomed both onto the Council. Cllr Johnson will take over the Highways role, and Cllr Wood will assist Cllr Taylor on the village hall charity, and also support Cllr Ross on the playground and community space project.

2026.79 To receive update from District and County Councillor

Cllr Jackson was not present, so no update was available.

2026.80 Finance

For the benefit particularly of new Councillors, Chair asked that everyone take a look at the Budget, with special attention to their own areas.

She also explained the background to CIL revenue which is in the Council's accounts.

1) Payment Sheet June/July 2026

Two items were added to the payment sheet:

- MS365 software - £84.99 paid by Cllr Tsoukatos
- Green Oak invoice - painting Priory Road steps - £300

With these additional items, the payment sheet was approved. Proposed Cllr Skill, seconded Cllr Sweet Smith, ail in favour.

2) All banks reconciliation 5 July 2026

Noted

3) Cash book to 14 July 2026

Noted

4) Reserves balances July 2026

Noted

5) Summary Financial Report July 2026

Noted

A request for additional funding of £1000 for seed funding had been received from those producing the Thurgarton People newsletter. It was agreed that TPC would provide an additional £500 - this is in addition to the £200 already budgeted for TP - to cover 6 months to allow time for sponsors/advertisers to be sought. In the event of these 6 months being successful then another £500 could be provided. The first £500 to be allocated from CIL monies. A representative of the TP group will be invited to attend the next Strategy meeting in September to give a short presentation on the proposals

2026.81 To consider Planning Applications as follows:

a) Applications

There were no applications for consideration

b) Update on planning matters including recent and extant applications

There were no further planning matters to be noted.

c) Any other items notified to Thurgarton Parish Council prior to the meeting and requiring submission of comments before the following scheduled Parish Council meeting

It was noted that the current Neighbourhood Plan needs to be reviewed and updated. However, as there are to be changes following the creation of new unitary authorities in the County this will be deferred..

Chair will forward information on material considerations which should be followed when considering planning applications.

2026.82 Update on Community Green Space and Play Area Project

Cllr Ross explained the background to the project for the benefit of new councillors, and also the current position. Some funding has been received/pledged and further funding will be sought over the coming months.

It was noted that the time and effort which has so far gone into this project is immeasurable, and Cllr Ross was thanked for his work on this.

2026.83 Strategy Roles

a) Emergency Measures

Cllr Tsoukatos and Darryl North are liaising with Lowdham FLAG to establish a forecasting tool by utilising the Beck monitor, rain gauge and software. This means that forecasting whether the Beck will overtop will become an automated process rather than being reliant on one person to decide. Other local villages are having success with this process.

Village Flood Mitigation project - the purchase of land for storage area is still in process, but it is still anticipated that the project will commence in November.

b) Highways

There was no report on Highway matters.

c) Communications

Village Hall Charity Trustee meeting dates to be agreed.

Website update work will continue,

d) Environment

The recent accident damaging the railings close to the war memorial was noted. This is not the responsibility of the Parish Council and VIA will attend and assess what needs to be done.

Cllr Skill confirmed that he is monitoring the budget for environmental issues and has no concerns currently.

e) Village Hall

Cllr Taylor circulated Minutes of the last meeting to all Councillors.

Cllr Tsoukatos has requested that a suitable date is agreed for an AGM to include the TCC. Because of the working relationship between the TCC and TPC it is very important that everyone works as a team.

The Welcome Pack is ongoing..

f) Projects

There are no other projects to discuss.

2026.84 Date of next meeting: 24 September 2026

A strategy meeting will be arranged prior to the next meeting in September.

There being no further business, Chair thanked everyone for attending, and closed the meeting at 20.43 hours.

Approved as a Correct Minute and Signed:

Jeremy Ross

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Chair
24 September 2026